

MINUTES
of the Highways Advisory Committee
held on Monday 9th December 2024 at 7pm
at
Warminster Civic Centre, Sambourne Road,
Warminster, BA12 8LB

Membership:

Cllr Cooper (Broadway)	*	Cllr Kirkwood (Broadway)	*
Cllr Davis (East) Chairman	*	Cllr Parks (North) Vice Chairman	A
Cllr Fraser (West)	*	Len Turner (Advisor)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk), Patsy Clover (Committee Clerk)

Unitary Councillors: None

Members of the press: None

Members of the public in attendance: None

HC/24/030 Apologies for Absence
Apologies were received and accepted from Cllr Parks.

HC/24/031 Declarations of Interest
There were no declarations of interest under Warminster Town Council's (WTC) Code of Conduct issued in accordance with the Localism Act 2011.

HC/24/032 Minutes
HC/24/032.1 The minutes of the Highways Advisory Committee meeting held on Monday 1st October 2024 were approved as a true record and signed by the chairman.
HC/24/032.2 Members noted that there were no matters arising from the minutes of the Highways Advisory Committee meeting held on Monday 1st October 2024.

Signed.....Date.....

- HC/24/033** **Chairman’s Announcements**
Cllr Davis advised that the Local Highways and Footpath Improvement Group had asked that workflow and resources are considered before submitting requests to them.
- HC/24/034** **Questions**
There were no questions submitted by members to the Clerk before the meeting.
- HC/24/035** **Public Participation**
There was no public participation.
- HC/24/036** **Reports from Unitary Authority Members**
There were no reports from Unitary Authority Members.
- HC/24/037** **Matters Arising from the meeting of the Local Highways and Footpath Improvement Group (LHFIG)**
Members noted the updates from the LHFIG meeting on 7th November 2024.
- HC/24/038** **Highway Improvement Form Requests**
HC/24/038.1 Crescent Place - Portway
Members noted the resident’s comments but resolved that no further action would be taken until Wiltshire Council had completed their feasibility study and costings’ report into the proposed pedestrian refuge crossing.
- HC/24/038.2 Broadway Roundabout**
Members resolved to refer the matter of pedestrian safety and parking on Broadway roundabout and outside the Tesco Express shop to LHFIG to seek their opinion on the broader issue of safety measures for the whole area.
- HC/24/039** **Traffic Surveys**
Members noted the results of the traffic surveys carried out on the following roads:
Pound Street/ West Parade
Westbury Road
Copheap Lane
Woodcock Road
Deverill Road
- Members noted** that the following updates were outstanding:
Smallbrook Road
Victoria Road
- HC/24/040** **Traffic Regulation Order**
Members noted the sealed Traffic Regulation Order, which was implemented on 28th October 2024, prohibiting waiting at any time on the lengths of road listed in the Order.
- HC/24/041** **Community Speedwatch Champion**

Signed.....Date.....

Members noted that currently there are no roads in Warminster which meet the criteria for a Community Speedwatch but accepted Cllr Kirkwood's offer to become the council's Community Speedwatch Champion should the situation change in the future.

HC/24/042 Communications

Members resolved no communications were needed at this time.

Meeting closed at 7:25pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 20th May 2025 at 7pm.

DRAFT

Signed.....Date.....